Bearsted Football Club - Covid-19 Risk Assessment

WHAT ARE THE HAZARDS?	WHO MIGHT BE HARMED?	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM?	ACTION BY WHEN	DATE COMPLETE
Spread of COVID-19	• Club Members • Visitors • Opponents	**Promoting good hygiene:** • Provide additional hand sanitisers throughout the clubhouse. • Clearly direct people to where they can wash their hands • Ensure that all hand washing stations are in good working order and provide soap, water and hand sanitiser • Provide hygiene standards promotional poster and signage throughout the clubhouse • Use disposable paper towels in hand washing facilities **Keep facilities and equipment clean:** • Daily cleaning throughout the clubhouse • Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails) • Frequent cleaning of work areas and equipment between use • Provide more waste facilities • Follow Public Health England guidance if a Covid-19 case is reported at the facility **Maintaining social distancing and avoiding congestion** • Provide signage so people can find their destination quickly • Review how people walk through the clubhouse and adjust this to reduce congestion and contact between users • Regulate the entry to the clubhouse to avoid overcrowding	• Hourly check process (sanitiser, soap and paper towels and hand washing stations) • Daily stock check(sanitiser, soap and paper towels) • Daily check(promotion posters and signage) • Make club members aware of Public Health England guidance for reported Covid-19 cases • Daily check(promotion posters and signage)	• Chairman • Covid 19 officer • Committee • Members • Club Volunteers	29.08.2020	

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		• Apply two-metre markings where possible to the clubhouse entrance/toilets/and the queue to the café serving hatch • One-way arrow markings to help foot traffic flow management • Single/limited use of toilet facilities to avoid congestion in confined spaces • Reduce availability of seats in covered areas • Provide markings to encourage spectator standing at appropriate distances **Compliance and Communication** • The club Covid-19 duty officer to be required to monitor compliance with risk assessment and the action plan • Club volunteers to observe and report users/ visitors breaching social distancing measures • All visitors to the ground/users of the facilities to be required to provide a telephone number/email address. Details provided will be held for 21 days to support Test and Trace • The club risk assessments are to be displayed on the club website • Information on the club website will be used to encourage users of the facilities/visitors to the ground to follow the guidance • New policies and procedures which will be in place to be notified to opposing clubs by the Fixture Secretary	• Weekly stock check (cleaning products) • Empty waste facilities regularly • Ensure all volunteers are aware of new protocols and the importance of good hygiene • Monitor effectiveness, especially at peak times • Request club members to promote compliance to facility users • Request club members to report/ deal with issues of non-compliance	• Chairman • Covid 19 Officer • Committee • Members • Club Volunteers	29.08.20	

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